

TroopMaster Startup – Read-Only Setup

Start Troopmaster by double-clicking the TM icon.

On startup, the program gives you a notice that there is no data file present and wants to know more. Click “NO”

This brings you to the main screen.

Go to “File/Preferences”

In the requestor, ensure:

- “Display tips on startup” = UNchecked
- “Use large toolbar buttons” = UNchecked
- “Omit completed MB’s...” = UNchecked
- “Prompt for MB Counselor...” = UNchecked
- “Prompt for Data Backup” = UNchecked
- “Save location of report...” = Checked
- “Use formal name...” = Unchecked
- “Include area code in reports” = Checked
- “Prompt for data access password on startup” = Unchecked
- “Include Mic-O-Say on Menus” = UNChecked
- “Automatically Check for newer version” = checked

Click “OK” to close this requestor

Go to “File/TroopMaster DotNet”

Enter or check/uncheck as follows: “Activate TroopMaster DotNet” = Checked
Server: dotnet.troopmaster.com (will be there already)
Port = 21: You can’t change this!
User ID Enter: “024034T” (Case sensitive!)
Password = “A1ECF09FY” (Case sensitive!)

Enter or check/uncheck as follows:

- “Prompt to download at startup” = “Always download”
- “Prompt for Read-only on startup” = “Do Not Prompt”
- “Download Photos” = Never
- “Upload Photos...” = Never

Enter your contact info.

DO THE FOLLOWING STEPS IN THE CORRECT ORDER!!!!

Click “OK” and the program will try to download the data files. You will get an error.

Enter under “Data **ENCRYPTION** Password”: “grfd205” Click “OK”
(This allows TM to get the file from the server)

You will get another error.

Enter under “Data **Access** Password”: “grfd**t**205” Click “OK” (Notice the “t” in the middle-large red for noticeability) Most errors occur here!
(This allows TM to actually open the file)

TM then opens the file.

Call me (Greg) at 581-3930 if you have a problem!

Updated 10/22/13